



CHFA

Community Housing Federation of Australia



Affordable and Social Housing Capacity Building Workshops

The need for capacity building has been identified to assist aspirational affordable housing providers from the not-for-profit and private sectors, and other interested parties, to participate in the National Rental Affordability Scheme (NRAS) and assist the Government's policy on affordable housing priorities, particularly in the light of substantial funding flowing into affordable and social housing in the very near future.

These workshops are supported by the Department of Families, Housing, Community Services and Indigenous Affairs through the NRAS Enabling and Capacity Building Strategy. CHFA has been funded to develop and deliver capacity building workshops to ensure that organisations have considered and are equipped to develop partnerships, apply for funding and deliver greater amounts of affordable housing. The workshops will help provide staff with decision-making skills and governance tools that will increase the business development and systems capacity within the sector, in addition to increasing individual skills.

Each workshop will cover:

- Decision-making and project management tools
- Governance and prudential arrangements
- Business acumen
- Financial planning
- Risk assessment
- Brokerage and legal assistance
- Increasing development capacity

At a cost of **\$30 per person**, Capacity Building Workshops run from 9:30am to 4:30pm and will be delivered on the following dates:

- Darwin – **20 April 2009**
- Adelaide – **6 May 2009**
- Perth – **22 April 2009**
- Melbourne – **7 May 2009**
- Brisbane – **29 April 2009**
- Sydney – **11 May 2009**

Workshops numbers are limited, so please register early!

**For further information, please contact
CHFA on (02) 6232 5043**

REGISTRATION

Please complete and fax to Shelly Forceville at CHFA on **(02) 6232 5048** or email to chfa@chfa.com.au

NAME _____

JOB TITLE _____

ORGANISATION _____

ADDRESS _____

STATE _____ **POSTCODE** _____

TELEPHONE _____

E-MAIL _____

ROLE OF ORGANISATION IN AFFORDABLE HOUSING _____

Which workshop will you be attending?

- Darwin** **20 April 2009** RSVP by 5 April 2009
- Perth** **22 April 2009** RSVP by 8 April 2009
- Brisbane** **29 April 2009** RSVP by 15 April 2009
- Adelaide** **6 May 2009** RSVP by 1 April 2009
- Melbourne** **7 May 2009** RSVP by 25 April 2009
- Sydney** **11 May 2009** RSVP by 30 April 2009
- Venues will be confirmed and participants notified 5 days *prior* to the event.
- Invoices will be sent to you prior to the event. Payment will be required before attendance at the event.

Please indicate the areas you have a particular interest in:

- | | |
|---|---|
| <input type="checkbox"/> Decision making and project management | <input type="checkbox"/> Governance and prudential arrangements |
| <input type="checkbox"/> Business acumen | <input type="checkbox"/> Financial planning |
| <input type="checkbox"/> Risk assessment | <input type="checkbox"/> Brokerage and legal |
| <input type="checkbox"/> Development capacity | <input type="checkbox"/> Other...? _____ |

Lunch and snacks will be provided. Please indicate if you have any dietary requirements: _____

We look forward to working with you!